YMCA CAMP SLOPER ONLINE REGISTRATION INSTRUCTIONS

1. **If your child has been to camp in the past...**
   a. Please use the e-mail that you gave us at registration previously. If you do not remember it, please give the main office a call and we will tell you what it is or change it to what you would prefer.
   b. "Claim your account" by going to https://ymcacampsloper.campbrainregistration.com/ entering your e-mail and clicking the "Password Reset" link.
   c. You will receive an e-mail with instructions to set your password.
   d. Once you have reset your password, continue from Step 3 below.
2. **If your child has not been to camp...**
   a. Go to https://ymcacampsloper.campbrainregistration.com/ and set up a new account
   b. In order to create an account, all you will need is your name, e-mail and a password
3. You will be brought to our home page where you will be able to click the link under "YMCA Camp Sloper Summer 2024" to "Start Application"
   a. Please also read the information on the Home Screen as it has a lot of information that you may find particularly useful being a first time registrant on our website.
4. Once you hit "Start Application", you will be brought to the "Overview" which again has information about registration and camp in general. After you have read the information, please click the continue button.
5. **STEP ONE...Select people for Registration**
   a. Here you will have to add your child(ren) to the system
   b. Click "Add a child"
      i. You will put in your child's name, date of birth, gender and grade (this is the grade they will be entering in the **Fall of 2024**)
   c. You can then click "add a child" to add another child or "continue" if you are just registering one child
6. **STEP TWO...Select Sessions**
   a. Click on the Session or Sessions you child would like to attend
   b. Click the green "Add to cart" button
   c. Choose the Session Option your child would like by clicking the green "Add to Cart" button under the option (i.e. Wanderers, Pioneers, Adventure Camp, etc.)
   d. Once you have selected all sessions and options, click the "continue" button.
7. **STEP THREE...Fill Out Forms**
   a. Fill out all forms or just those marked with an asterisk which are mandatory – you can always come back to fill out the other forms at another time.
8. **STEP FOUR...Choose a payment option**
   a. Pay in full
   b. Pay the deposit plus set up installment payments
   c. To pay in cash or check, or custom installments, choose an installment option and call the camp office to make changes to your account.
9. **STEP FIVE...Review and Submit the Application**
   a. Make sure that everything looks accurate, make edits if necessary
   b. If everything is good, click "Submit Application"
10. **STEP SIX...Payment**
11. If everything has gone through, you will get to a page that says "Application Submitted" and you will receive a confirmation e-mail.

**At every step, there are instructions which tell you how to navigate the page and there is also a phone number and e-mail for our Outdoor Center Administrator, Sarah Dupre. She is available to help you at the camp office most days from 9-4.

***Please opt-in for text communication through the Remind App

ALL CAMPERS ARE REQUIRED TO HAVE VALID, COMPLETE MEDICAL RECORDS ON FILE BEFORE THEIR FIRST DAY OF CAMP PER OEC STATE REGULATIONS. Please contact Sarah Dupre if you have any questions regarding this requirement.